

## CUSTOMER COMPLAINT FORM

**Name:** ..... **Position:**.....

**Company Name:** .....

**Address:** .....

**Membership No:** .....

**Telephone No:** .....

**Date of Complaint:** .....

**Nature of Complaint:** .....

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**Additional Comments:**

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**What amicable arrangement would you consider?**

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**Thank-you for completing the customer complaint form.**

**Please be assured that we take every complaint very seriously and we will do everything to resolve the situation.**